



<https://www.workolic.com/job/bashleen-recruitment/>

Bashleen Recruitment 2025 Application Online Form

Description

Bashleen is seeking a dynamic and highly motivated Recruitment Specialist to join our team. As a Recruitment Specialist, you will play a pivotal role in identifying, attracting, and selecting top talent for our organization. This position requires a keen understanding of the recruitment process, excellent communication skills, and the ability to thrive in a fast-paced environment.

Responsibilities

- **Talent Sourcing:** Utilize various channels to source and identify potential candidates, including online job boards, social media, and networking events.
- **Screening and Interviewing:** Conduct thorough candidate screenings and interviews to assess qualifications, skills, and cultural fit.
- **Collaboration:** Work closely with hiring managers to understand staffing needs and develop effective recruitment strategies.
- **Candidate Experience:** Ensure a positive candidate experience throughout the recruitment process, from initial contact to onboarding.
- **Job Postings:** Create compelling job descriptions and manage the posting of positions on relevant platforms.
- **Market Research:** Stay updated on industry trends and salary benchmarks to inform recruitment strategies and negotiations.
- **Data Management:** Maintain accurate and up-to-date candidate records in the applicant tracking system.
- **Compliance:** Ensure all recruitment activities comply with relevant employment laws and regulations.

Qualifications

- Bachelor's degree in Human Resources, Business Administration, or a related field.
- Proven experience as a Recruitment Specialist or similar role.
- Strong knowledge of recruitment best practices, sourcing techniques, and interview methodologies.
- Excellent communication and interpersonal skills.
- Familiarity with applicant tracking systems and HR software.
- Ability to work independently and collaboratively in a team environment.
- High level of professionalism and confidentiality.

Job Benefits

- Competitive salary based on experience and qualifications.
- Comprehensive health and dental insurance plans.
- Retirement savings plan with company matching.
- Flexible work schedule and remote work options.
- Professional development opportunities.
- Employee assistance program.

Hiring organization

Bashleen

Employment Type

Full-time

Industry

Staffing and Recruiting

Job Location

Federal Capital Territory, 904101, Abuja, Abuja, Nigeria

Working Hours

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Date posted

July 8, 2025

Valid through

01.01.2026

Contacts

Interested candidates are invited to submit their resume and a cover letter detailing their relevant experience and qualifications. Please visit our online application portal at [[Application link](#)] to complete the Bashleen Recruitment 2024 Application Form.

Bashleen is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.