



<https://www.workolic.com/job/hcltech-recruitment/>

Hcltech Recruitment 2025 Application Form Portal

Description

We are currently seeking a highly motivated and experienced Talent Acquisition Specialist to join our dynamic team at HCL Technologies. As a key player in our recruitment process, you will be responsible for identifying, attracting, and hiring top talent to drive the success of our organization. This is a fantastic opportunity for individuals who thrive in a fast-paced environment, possess excellent interpersonal skills, and have a proven track record in talent acquisition.

Responsibilities:

- **Candidate Sourcing and Outreach:** Utilize various channels to identify and engage with potential candidates, including job boards, social media, and professional networks.
- **Screening and Evaluation:** Conduct thorough assessments of candidates to ensure they meet the required qualifications and cultural fit for HCL Technologies.
- **Collaboration with Hiring Managers:** Work closely with hiring managers to understand their staffing needs and develop effective recruitment strategies.
- **Interview Coordination:** Schedule and conduct interviews, providing timely feedback to candidates and stakeholders.
- **Candidate Experience:** Ensure a positive and smooth candidate experience throughout the recruitment process.
- **Employer Branding:** Contribute to the enhancement of HCL Technologies' employer brand through various recruitment initiatives.
- **Data Management:** Maintain accurate and up-to-date candidate records in the applicant tracking system.

Qualifications:

- Bachelor's degree in Human Resources, Business Administration, or related field.
- Proven experience as a Talent Acquisition Specialist or similar role in the IT industry.
- Familiarity with sourcing techniques and tools, such as LinkedIn Recruiter.
- Strong interpersonal and communication skills.
- Ability to work collaboratively in a team environment.
- Knowledge of employment laws and regulations.
- Exceptional organizational and time management skills.

Benefits:

- Competitive salary and performance-based incentives.
- Comprehensive health and wellness programs.
- Professional development opportunities.
- Employee assistance programs.
- Work-life balance initiatives.
- Inclusive and diverse workplace culture.

Hiring organization

Hcltech

Employment Type

Full-time

Industry

IT Services and IT Consulting

Job Location

25 Ware House Rd,, 102272,
Lagos, Lagos, Nigeria

Working Hours

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Date posted

August 22, 2025

Valid through

01.01.2026

How to Apply:

Interested candidates are invited to submit their applications through the HCL Technologies Recruitment 2024 Application Form Portal. Please ensure that you attach your resume and a cover letter highlighting your relevant experience. Only shortlisted candidates will be contacted for further evaluation.

[Apply to Hcltech Job Application](#)