



<https://www.workolic.com/job/mr-price-recruitment/>

Mr Price Recruitment Today Application Form Portal

Description

We are currently seeking a dynamic and detail-oriented individual to join our Human Resources team as a Recruitment Coordinator. As a key member of the team, you will play a crucial role in the end-to-end recruitment process, ensuring the selection of top-tier talent to contribute to the success of Mr Price. This position offers a unique opportunity to engage with a diverse range of candidates and make a significant impact on our organization's growth.

Responsibilities:

- Manage the full recruitment lifecycle, from job posting to onboarding, ensuring a smooth and efficient process.
- Collaborate with hiring managers to understand their staffing needs and develop effective recruitment strategies.
- Source, screen, and interview candidates to assess their qualifications, skills, and cultural fit for the organization.
- Coordinate and schedule interviews, assessments, and other recruitment-related activities.
- Maintain accurate and up-to-date records in the applicant tracking system (ATS).
- Conduct reference checks and background screenings for selected candidates.
- Provide regular updates to hiring managers and stakeholders on the status of open positions.
- Stay informed about industry trends, best practices, and legal requirements related to recruitment.

Qualifications:

- Bachelor's degree in Human Resources, Business Administration, or a related field.
- Proven experience in recruitment coordination or a similar role.
- Strong understanding of recruitment processes and best practices.
- Excellent interpersonal and communication skills.
- Proficient in using applicant tracking systems (ATS) and other HR software.
- Ability to work independently and collaboratively in a fast-paced environment.
- Knowledge of employment laws and regulations.

Benefits:

- Competitive salary commensurate with experience.
- Comprehensive health and dental insurance coverage.
- 401(k) retirement savings plan with employer matching.
- Flexible work schedule and remote work options.
- Professional development opportunities and ongoing training programs.
- Employee discount on Mr Price products.

Hiring organization

Mr Price

Employment Type

Full-time

Industry

Retail

Job Location

Obafemi Awolowo Way, 101233,
Lagos , Lagos, Nigeria

Working Hours

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Date posted

June 12, 2025

Valid through

01.02.2026

- Positive and inclusive work culture.

How to Apply:

Interested candidates are invited to submit their resume and a cover letter detailing their relevant experience and interest in the position. Please visit the [Mr Price Job Application Form Portal](#).

We appreciate the time and effort put into all applications, but only shortlisted candidates will be contacted for further steps in the recruitment process. Thank you for considering a career with Mr Price.