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## NPC Recruitment Application Form Registration 2025

### Description

We are seeking highly motivated and detail-oriented individuals to join our team as NPC Recruitment Application Form Registrars for the year 2024. As a crucial part of the recruitment process, you will be responsible for efficiently managing and processing incoming applications from prospective candidates. This role requires a keen eye for accuracy, strong organizational skills, and the ability to work in a fast-paced environment.

### Responsibilities

- Receive and review incoming NPC recruitment application forms for completeness and accuracy.
- Verify and cross-check candidate information against predefined criteria.
- Organize and maintain a systematic filing system for easy retrieval of application data.
- Collaborate with the recruitment team to ensure a smooth and efficient application processing workflow.
- Communicate with candidates to address any discrepancies or missing information in their applications.
- Generate reports and summaries to update the recruitment team on the application status regularly.
- Ensure compliance with data protection regulations and maintain the confidentiality of applicant information.

### Qualifications

- High school diploma or equivalent; additional education or relevant experience is a plus.
- Strong attention to detail and excellent organizational skills.
- Ability to work efficiently in a deadline-driven environment.
- Proficient in basic computer applications and data entry.
- Effective communication skills, both written and verbal.
- Prior experience in a similar role or familiarity with recruitment processes is preferred.

### Job Benefits

- Competitive salary commensurate with experience.
- Opportunities for professional development and growth within the organization.
- Comprehensive health and wellness benefits package.
- Collaborative and inclusive work environment.
- Employee assistance programs and resources.

### Contacts

Interested candidates should submit their resume and a cover letter detailing their

### Hiring organization

NPC

### Employment Type

Full-time

### Industry

Government Administration

### Job Location

AMAC, Federal Capital Territory,  
Nigeria, 900001, Abuja, Abuja,  
Nigeria

### Working Hours

9

### Date posted

July 4, 2025

### Valid through

10.01.2026

relevant experience and skills. NPC Recruitment Application Form Registration 2024 The deadline for applications is [10.01.2026]. Only shortlisted candidates will be contacted for an interview.

[Apply To Npc Jobs Portal](#)

[Npc] is an equal opportunity employer. We encourage applications from candidates of all backgrounds and experiences.