



<https://www.workolic.com/job/oakleaf-recruitment/>

OAKLEAF Recruitment 2025/2026 Application Form

Description

OAKLEAF is actively seeking a skilled and motivated Talent Acquisition Specialist to drive our recruitment efforts for the 2023/2024 hiring season. The successful candidate will be responsible for identifying, engaging, and securing top-tier talent to contribute to our organization's success and growth.

Responsibilities

- **End-to-End Recruitment:**
 - Lead the full-cycle recruitment process from job profiling to onboarding.
 - Collaborate with hiring managers to understand staffing needs and develop effective hiring strategies.
 - Conduct thorough candidate assessments, interviews, and reference checks.
- **Strategic Sourcing:**
 - Implement innovative sourcing strategies to attract a diverse pool of high-caliber candidates.
 - Utilize social media, job boards, and networking events to build a robust talent pipeline.
- **Employer Branding:**
 - Enhance OAKLEAF's employer brand through compelling job postings and engagement with potential candidates.
 - Develop and maintain relationships with industry professionals to expand our network.
- **Data Analysis:**
 - Utilize recruitment analytics to measure the effectiveness of recruitment strategies.
 - Provide regular reports on key recruitment metrics and suggest improvements.

Qualifications:

- **Education:**
 - Bachelor's degree in Human Resources, Business Administration, or a related field.
- **Experience:**
 - Proven experience as a Talent Acquisition Specialist or similar role.
 - Demonstrated success in recruiting for a variety of roles across different departments.
- **Skills:**
 - Strong interpersonal and negotiation skills.
 - Proficient in applicant tracking systems and recruitment software.
 - Excellent organizational and multitasking abilities.
- **Attributes:**
 - Results-oriented with a commitment to delivering quality hires.
 - Adaptability to thrive in a dynamic and fast-paced environment.

Hiring organization
OAKLEAF

Employment Type
Full-time

Industry
Pharmaceutical Manufacturing

Job Location
7A Unilag Estate Road, Isheri-Magodo Phaes 1,, 982112, Lagos, Lagos, Nigeria

Working Hours
9

Date posted
July 4, 2025

Valid through
10.01.2026

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Job Benefits

- Competitive salary and performance-based bonuses.
- Comprehensive health and dental insurance.
- Opportunities for professional development and career advancement.
- Supportive and collaborative team environment.

Contacts

Interested candidates should submit their resume and a cover letter. Talent Acquisition Specialist Application.

[Apply to OAKLEAF Jobs Portal](#)

OAKLEAF is an equal opportunity employer. We encourage individuals from diverse backgrounds to apply. Only shortlisted candidates will be contacted for interviews. We appreciate all applications.

